

**GOVERNMENT OF ARUNACHAL PRADESH  
DEPARTMENT OF POWER, VIDYUT BHAWAN  
ITANAGAR-791111**

**NOTIFICATION**

**No: PWRS/E-2626/2014**

**Dated: 21<sup>st</sup> July 2014**

In the public Interest, the Governor of Arunachal Pradesh is pleased to notify the following **Rules for regulating the Enlistment & Registration of Contractors and Suppliers in the Department of Power under the Government of Arunachal Pradesh, Namely,-**

- 1. Short title and commencement ;(1) These Rules may be called the** Enlistment, Registration and Revalidation of contractors, Suppliers and Manufacturers in the Department of Power, Government of Arunachal Pradesh Rules, 2015.  
**(2) They shall come into force on such date as the Government may by notification in the Official Gazette appoint.**
- 2. Definition (i) “Enlistment Rules” means the** Enlistment, Registration and Revalidation of contractors, Suppliers and Manufacturers in the Department of Power, Government of Arunachal Pradesh, 2015.  
(ii) Other terms which are not defined herein shall have the same meaning assigned to them in these rules or in any other law for the time being in force.
- 3. Repeal and Saving:**
  - 3.1** The contractors already enlisted on the basis of rules hitherto in force shall continue to enjoy the status of enlisted contractors of Department of Power, Arunachal Pradesh till the period of such enlistment including revalidation/extension granted before coming into effect of the Enlistment Rules, expires. However, in regard to all other matters and further revalidation of their enlistment, they shall be governed by these Enlistment Rules-2015.
  - 3.2** Applications shall be processed on the basis of Enlistment Rules and amendments from time to time and provisionally Enlisted / Revalidated will have to satisfy the criteria as provided in Enlistment Rules, failing which their provisional enlistment / revalidation will be treated as cancelled.
- 4. Applicability:**

Department of Power, Arunachal Pradesh enlists contractors who intend to work with the department. It is done to have a ready list of suitable and competent contractors for Department of Power, Arunachal Pradesh works, so as to minimize requirement of verification of credentials of contractors at the time of individual tenders. At the same time only those contractors are allowed to continue in the list that remain active in Department of Power, Arunachal Pradesh and perform well. Any Indian Individual, Registered Sole Proprietorship Firm, Partnership Firm, Public Limited Company, Private Limited Company, Joint Venture Company and Co-operative Society, here-in-after referred to as only “Contractor” may apply for enlistment as a Contractor in the Department of

Power, Arunachal Pradesh under these Rules; provided the eligibility criteria and other conditions are satisfied. The enlisted contractors have to abide by all the rules made herein or as amended from time to time during the currency of their enlistment.

- 4.1 The Extent & Recognition:** - The extent of applicability and recognition of award of enlistment beyond the Department of Power of this state or outside the territory of Arunachal Pradesh, shall rest with the prerogative of the tendering authorities of the state and any organisation of any government in the country.
- 4.2** No individual, or a firm having such individual as one of the partner(s), who is a dismissed govt. servant or removed from the approved list of contractors or demoted to lower class or having business banned or suspended or Black Listed by any government department in the past or convicted by a court of law shall be entitled for enlistment. **However, cases of defaulters whose period of penalty or conviction is already over, can be considered afresh for enlistment.**
- 4.3** If two or more individuals form a partnership firm, atleast 50% of the partners are to satisfy the required qualifying criteria for enlistment in the category in which enlistment is sought, subject to fulfillment of other laid down criteria.
- 4.4** Ex-employee of government of Arunachal Pradesh shall also be allowed to apply for enlistment in the Department of Power, Arunachal Pradesh either as a contractor or as an employee of the contractor with a “No Objection Certificate” (NOC) from his appointing authority within two years of his retirement.
- 4.5** Enlistment shall be in the name of the person in case of an individual and in the name of the person and the firm/company/joint venture company (JVC) in case of a registered sole proprietor or partnership firm or a company or a JVC.
  - 4.5.1** A person applying for enlistment can represent only as one individual or one firm or one company.
  - 4.5.2** The qualifying requirement of a person applying for enlistment as individual shall be the qualifications of the person and in case of a firm or a company, the qualifying requirement shall be of both the person and the firm/company.
  - 4.5.3** The application for enlistment shall be signed by the applicant himself/herself in case of individuals or sole proprietorship firms. The application for the partnership firms and companies or joint venture companies shall be signed by their authorized representative through a power of attorney as the authorized signatory specifically for this purpose.
- 4.6** A person is permitted to have enlistment in more than one category and under more than one enlistment authority but not in more than one class of the same category in Department Of Power, Arunachal Pradesh .
- 4.7** An enlisted contractor can submit fresh application for Enlistment to a higher class or category as and when he fulfils all the eligibility criteria and conditions laid down in these rules, as a fresh applicant by fulfilment of all the required conditions

**5. Scope:** The enlistment of contractor in Department of Power shall entitle the contractor to be considered for issue of tender papers subject to the conditions laid down in each individual Notice Inviting Tenders without any pre scrutiny. Subject to additional pre-qualification requirements as may be prescribed there-in the tender, enlisted contractors shall be eligible for directly qualifying in the technical parts (i.e part-I and part-II) of the tenders of DOP if the tender is within the tendering limit of the contractor.

**5.1** Entitlement of contractor shall be limited to works of general specification and of limited value and cost. For works of large magnitude and/or highly specialised nature of works, Department Of Power, Arunachal Pradesh may invite open tenders not limiting to the enlisted contractors, and lay special conditions of prequalification, post-qualification, specific experience and specialized qualification requirements, as may be required and necessary.

**6. Enlistment procedure :**

**6.1** The contractor shall have to submit the application in a prescribed form(**Annexure-I**) complete with all documents as listed in (**Annexure-II**)

**6.2** Applications received upto 3<sup>rd</sup> quarter end of the year shall be processed & finalized for the year and applications received in the 4<sup>th</sup> quarter will be processed in the next year.

**6.3** In case of incomplete applications or if the applications are not accompanied with necessary documents the same are liable to be rejected by the authority receiving the enlistment application.

**6.4** All verification, submission of reports etc. are to be pursued by the applicant. Any delay on account of delay in verification, submissions of reports, replies etc will not entitle applicant for any type of enlistment. The enlistment authority shall have the right to independently verify the details furnished by the contractor and to get them inspected and/or to get such other information as may be considered necessary.

**6.5** If the enlistment authority finds the contractor suitable for enlistment, it shall issue the enlistment order and otherwise, send a letter of rejection to the applicant. The decision of the enlistment authority shall be final and binding on the contractor.

**6.6** The enlistment authority reserves the right to limit number of contractors to be enlisted in any class or category on All India / Regional / State/ Location basis or any other manner as may be considered necessary.

**6.7** Processing of enlistment of contractors in the department shall be on first come first serve basis in batches of applications received in a time period which shall be notified from time to time.

## 7. Period of enlistment/revalidation:

The enlistment shall be valid for a period of five years starting from 1<sup>st</sup> of April and ending every 31<sup>st</sup> march of the fifth year. The enlistment can, however, be revalidated in accordance with these rules. Each revalidation shall be for a period of three years from the date of expiry of the previous enlistment/revalidation. The enlistment shall be open to review by the enlistment authority and liable for termination, suspension or any other such action at anytime if considered necessary by the enlistment authority, after issue of show cause notice.

### 7.1 Last date of Receipt of Application for Revalidation:

No re-validation application received after the end of 3<sup>rd</sup> quarter of the 4<sup>th</sup> year shall be processed without late fee of ½ % of the processing fee every day of delay

## 8. Categories & Classes: On commencement of these rules, there shall be categories and classes of contractors and suppliers as under:-

**8.1 Turn-key Contractors (TKC):-** The turn-key contractors shall be registered as A,B & C classes. Turn-key work is defined in Clause 14 of Special Conditions for Contract of standard bid document for turn-key contract in the department.

**8.2 Supply and Erection Contractors (SEC):-** Supply and erection contractors shall be registered in classes A,B & C. Contractors under these category are expected to be experienced and competent to take up supply, erection & commissioning of components/ modules/ works as per designs and specifications for which the quantity of items are pre-determined by the department, without major deviations.

**8.3 Erection Contractors (EC):-** An erection contractor shall be registered in A, B & C classes, who are expected to be an expert in erection, commissioning of electro-mechanical equipments, electrical transmission, distribution & generation works, meeting the eligibility requirements under these rules.

**8.4 Supply Contractors (SC):-** Supply contractors shall be registered for supply of goods and services in two classes viz

(a) Manufacturing class (SC-M)

(b) Trading class (SC-T)

**8.4.1 Manufacturing class (SC-M):-** The department shall maintain a panel of manufacturers listed as approved manufacturers from which the department shall allow procurement of materials by the Department or recommend the contractor to buy from. They shall also be automatically be the recommended service providers for AMC of the equipments they register.

**8.4.2 Trading class (SC-T):-** The department shall maintain a panel of suppliers i.e traders, dealers, distributors and service providers for IT & Telecom as franchisees, as approved suppliers of Electrical/Mechanical/Electronics/Telecom/Computers/IT hardwares with capabilities in providing software services and AMCs in Telecom & IT equipments.

## 9. Jurisdiction and Tendering Limits:

**9.1** The jurisdiction in which the contractors shall be enlisted in various categories and classes, the tendering limits up to which they shall be eligible to tender are given in **Table- 1**.

**9.2** A registered contractor can participate in a tender above its tendering limit if his/her category/class has been made eligible with certain conditions.

**9.3** The registered contractors need not to fulfill extra eligibility requirements, unless specified expressly in the tender itself, if the tender value is within his/ her tendering limit.

**10. Authorities for Enlistment:** Enlistment in different categories and classes shall be done by different authorities as identified in **Table- 1**.

**11. Eligibility Criteria:**

The contractors shall have to satisfy the minimum eligibility criteria specified in **Table-1** before they can be considered for enlistment. All contractors are expected to keep abreast with enlistment / revalidation rules modified from time to time.

**11.1** The criterion for experience, in case of enlistment, shall be the completion of requisite number of works, as the case may be, of prescribed nature and magnitude executed on independent contract basis or as a builder, during the last five years. The works should have been executed by the person in his own name or in the name of the head of the same firm/company in which the enlistment is sought

**11.2** The technical staff with suitable complementary staff required to be employed by various classes of contractors shall be as per **Table -1**.

**11.3** The financial soundness shall be judged on the basis of Financial Soundness Certificate (**Annexure V, Form A**) and Financial Liquidity Certificate (**Annexure V, Form B**) issued by the Banker of the contractor. Such certificate shall be issued by a scheduled bank and shall be submitted, in original in a sealed cover, addressed to the authority to whom the application for enlistment is to be submitted.

**11.4** Applicant shall be intimated immediately after verification of his application for deposition of security deposit if found eligible for enlistment.

**11.5** The enlistment is not transferable to any successor individual if the enlistment is awarded in person or to a sole proprietor. He/she has to apply afresh. But a partnership Firm or a company may inherit an enlistment on change/sale of ownership/equity by not more than 50% provided the name is retained by them. Otherwise they have to apply afresh with qualifications of the old firm in the name of the new firm/company.

**11.6** An individual or a firm or a company's experiences as a sub-contractor or as an attorney contractor duly certified by the awarding authority shall be taken at 50% weightage on current values for eligibility for enlistment.

**11.7 SECURITY DEPOSIT:** A refundable Security Deposit in the form of a fixed deposit receipt in the name of the applicant issued by any recognised bank, pledged to the enlisting authority, with maturity date covering the validity of the enlistment period, for principal amount equal to the sum prescribed in **Table-1**, shall have to be

deposited within 30 days on receipt of a written confirmation of being eligible for enlistment within 30 days.

**11.7.1** The registered contractor shall be eligible for exemption of Earnest Money Deposit (EMD) or Bid guarantee in all tenders invited by Department of Power, Arunachal Pradesh subject to coverage of the total of all EMDs by the security amount.

**11.7.2** The tendering authority shall accept the original enlistment card in lieu of EMD/ Bid guarantee, and issue a security balance certificate as per Format at **Annexure XIV**, which can further be used for subsequent EMD requirements.

**11.8 Eligibility Appraisal:** - Eligibility appraisal shall be done on the basis of qualifications of the individuals and employees comprising the proprietorship or the partnership firm and that of the Companies or the Joint Venture Companies, the qualifications of the companies/JVs shall also be the basis of consideration in addition to qualification of the persons constituting the organizations.

**12. Enlistment Processing Fee:** The contractor shall have to pay a non-refundable processing fee by crossed Demand Draft drawn in favour of the authority authorized by enlisting authority. For various categories and classes of enlistment, the fees are prescribed in **Table- 1**. The prescribed fee is to be submitted along with application form to the enlisting authority. The department has the right to increase these fees from time to time.

**12.1 Annual cost update:** The processing fees mentioned in the table-1, shall be cost updated every year by 10% considering the fees indicated for base year 2014-15. The cost update shall be effective from 1<sup>st</sup> April every year till it is revised by the competent authority.

**13. Workman License:** The contractors shall have to produce valid workman license of electricity and mechanical equipments; where ever applicable, from the competent authority in the name of the contractor or its employees. They shall keep valid license throughout the period of enlistment by getting it renewed at suitable intervals and submit an attested copy of the same to the enlistment authority after each renewal. In the event of any discontinuity in validity of electrical license of the contractor, his enlistment and authority to work with the department will automatically cease to be valid. For applying for tenders for a work in any place in the state the contractor shall have to possess electrical workman license of appropriate voltage issued by any State Govt. under relevant rules of Indian Electricity Rules 1956 or as amended from time to time or any other relevant laws as may be applicable for licensing in any Electro-mechanical workmanship.

**14. Change in Constitution of Firm/company:** The contractor/firm shall not modify the existing partnership or enter into any fresh partnership without the prior approval of the enlistment authority. Such proposal, if any, shall be submitted in advance giving full details of the intended partnership along with the draft partnership deed/affidavit and documents as per **Annexure-VI**. Any change in status of the contractor in constitution of the firm without prior approval of the enlistment authority will render the contractor/firm liable to be removed from the approved list of contractors.

**14.1** If a firm/company is converted into two or more firms/companies by any action of its partners, the new firm(s) or any separated partner(s) in his (their) individual/joint capacity shall have to apply for the enlistment afresh on the basis of work experience gained as a separate entity.

**14.2** If new partners are taken in the firm, each new partner shall have to satisfy the eligibility conditions mentioned in **Rule 4**.

**14.3** If the number of original partners of a firm reduces to less than half due to any reason including death of partner(s), the enlistment of the firm shall be withdrawn. Original partners means the constituents at the time of enlistment and those who have remained as constituent for more than 5 years.

### **15. Intimation Regarding Change of Permanent Address:**

**15.1** While applying for enlistment, the contractor should mention address of his registered office as well as Head Office, if different. All documents i.e. Banker's Certificate, experience certificate etc. should bear one of the above addresses, otherwise the same shall not be accepted.

**15.2** The contractor shall intimate the change, if any, in any of the above addresses, in advance or maximum within one month of such change along with acknowledgement noting down such change *in address from the Bank, Income Tax, Sales Tax authorities etc.* Failure to do so may result in removal of his name from the approved list of contractors.

### **16. Near Relatives Working In Department of Power, Arunachal Pradesh :**

Contractors whose near relatives are Divisional Accountant, Engineering Officers between the grades of Chief Engineer to Junior Engineer (both inclusive), superintendents, Assistants or Clerical staff in Department of Power, Arunachal Pradesh, shall not be allowed to tender for works falling in the jurisdiction of the office responsible for award and execution of contract where the near relative is working. For this purpose, a near relative shall mean the family members as defined under conduct rules defined for the services in the state government.

### **17. Review Of Approved List of Contractors:**

The contractor shall be required to secure and complete works of appropriate magnitude in Department of Power, Arunachal Pradesh, and other departments of the state during the revalidation / enlistment period. Contractors shall be liable to be black listed for non-observance of enlistment rules. For this purpose, the enlistment authority shall have the power to periodically review the approved list of contractors.

### **18. Revalidation of enlistment:**

The validity of initial enlistment of the contractor shall be as given in **Rule 7**. It shall, however, be revalidated on merits, if desired by the contractor. Only the contractor who has secured and fully completed works of appropriate magnitude ( as applicable for enlistment in relevant class) during the period of enlistment or last revalidation period of enlistment as the case may be are eligible for revalidation.

The work completed/secured as an associate contractor of the main contractor, to whom a composite contract was/has been awarded, shall also qualify for consideration of revalidation.

#### **19. Application for Revalidation:**

**19.1** The contractor shall apply for revalidation for his enlistment in the prescribed form '**Annexure VIII**' along with all documents as per '**Annexure IX**' so as to reach the Enlistment Authority at least 3 months before expiry of his enlistment. The revalidation application with all documents shall however be accepted with late fee as stated in **rule 7.1**.

**19.2** The renewal fees which will be same as that for fresh enlistment of that class along with late fees, if any, shall be deposited along with the application.

**19.3** In cases where the application is received after date of expiry of enlistment/revalidation, but within three months of expiry, the application can be accepted with an additional late fee of ½ % of processing fee every day of delay after date of expiry. Applications received, thereafter, shall not be accepted and contractor should apply for fresh enlistment, as per rules & security deposit shall be forfeited.

#### **20. Performance Reports:**

**20.1** The Contractor should fill up the details of each work, of appropriate magnitude, secured by him during the last revalidation/enlistment period, in the pro forma as given in **Annexure VII**.

**20.2** The list should include all works secured by him during the above mentioned period. In case, the contractor hides any information, his revalidation will be liable to be cancelled.

**20.3** The contractor should fill up the details in the pro forma as given in **Annexure VII**, in duplicate. For each work, separate Performa should be filled. One copy of all the pro forma should be submitted to the reporting officer and the acknowledgement obtained on the second copy of the pro forma. This 2nd copy should then be submitted to the enlisting authority along with the application. **It shall be mandatory for the contractor to submit the performance report (PR) of each work executed by him in the approved format duly filled with all the required details to respective Executive Engineer within 3 months of completion of work under intimation to enlisting authority. In case he fails to do so, such work shall not be considered as eligible work for revalidation of enlistment. However, there shall be no bar for EE/SE concerned to take cognizance of bad performance of the contractor where he deliberately avoids submission of PR.**

**20.4** The reporting officer shall write the report and forward to the Enlisting Authority through his reviewing officer.

a) It will be obligatory on part of concerned Executive Engineer and Superintending Engineer to send Performance report to enlisting authority immediately but latest within one and two months respectively. In case the contractor has not applied for Performance Report, the Executive Engineer shall initiate the Performance Report at his own initiative.



b) Scanned copy of performance report can be submitted to enlisting authority through e-mail which can be confirmed by enlisting authority from respective office.

**21. Revalidation Procedure:** The revalidation shall be done on the basis of Review of performance of the contractor during the period of enlistment/revalidation. This shall be based on evaluation of performance reports as given in **Annexure X** or as decided by the enlisting authority. The contractor seeking re-validation shall be allowed to withdraw the security deposit for renewal & re-submission before the revalidation in effect but after preliminary review is carried out.

**22. Contractor's Obligations:** The contractor should fulfil all his obligations under these rules in time and manner as specified, failing which he shall be liable for the action as mentioned therein. Some of the obligations are summarized below:-

- a) Prior approval shall be obtained from the enlisting authority before changing the name or constitution of the firm/company.
- b) Intimation of change of address should be given in advance or within one month along with acknowledgement from Banker, Income Tax and Sales Tax authorities.
- c) He shall continue to possess, throughout the period of enlistment/revalidation, a valid electrical licence of appropriate voltage issued by appropriate authority.
- d) He should secure works of specified magnitude during the period of enlistment/revalidation.
- e) He shall abide by these rules.
- f) He should not indulge in unethical practices and maintain good conduct.
- g) He shall execute the works awarded to him strictly as per the terms and conditions of the contract and specifications.
- h) The contractor shall submit the performance report of each work executed by him in the approved format duly filled with all the required details to respective Executive Engineer within 3 months of completion of work under intimation to enlisting authority.

**23. Disciplinary Actions:**

For this purpose, the enlisting authority shall be the disciplinary authority to take disciplinary actions against any contractor under these rules. The contractor shall have to abide by all the rules of enlistment and also by the terms and conditions of the contract and the Notice Inviting Tenders. He shall have to execute the works as per contract on time and with good quality. The enlisting authority shall have the right to demote a contractor to a lower class, suspend business with him for any period, debar him or remove his name from the approved list of contractors indefinitely or for a period as decided by enlisting authority after issue of show cause notice. Decision of the enlisting authority shall be final and binding on the contractor. The following actions of the contractor shall, in general, make him liable to disciplinary actions.

**23.1. Demotion to a lower class:**

The contractor shall be liable to demotion to a lower class for a given period of time, by the enlisting authority, if he/she:

- a) fails to execute a contract or executes it unsatisfactorily or is proved to be responsible for improper works with defects or
- b) no longer has adequate equipment, technical personnel or financial resources; or
- c) is litigious by nature; or
- d) violates any important condition of contract; or
- e) his staff misconducts or misbehaves with Department of Power, Arunachal officials.

f) is responsible for a conduct which may justify his demotion to a lower class; or  
 g) is found to behaving or acting or demonstrates in any manner un-becoming to be of the listed class and in view of enlisting authority is adequate for his demotion to a lower class.

### **23.2. Suspension of Enlistment:**

The enlistment authority may suspend the enlisted contractor for a period as decided by enlisting authority, pending full enquiry into the allegations, if the enlistment authority is of the view that *prima facie* the contractor is guilty of an offence in relation to business dealings which, when established, would result in his removal/banning enlistment and it is not considered desirable to entrust new works or continue business with the contractor.

### **23.3. Removal from the approved list & Blacklisting:**

The name of the contractor may be removed from the approved list of contractors and blacklist the contractor by the enlisting authority as per rule 24, if he:

- a) has, on more than one occasion, failed to execute a contract or has executed it unsatisfactorily; or
- b) is proved to be responsible for constructional defects in two or more works; or
- c) persistently violates any important conditions of the contract; or
- d) fails to abide by the conditions of enlistment; or
- e) is found to have given false particulars at the time of enlistment; or
- f) has indulged in any type of forgery or falsification of records; or
- g) changes constitution of the firm or Individual or changes the name of the firm without prior approval of the enlistment authority; or
- h) changes permanent address / business address without intimation to the enlistment authority; or
- i) is declared or is in the process of being declared bankrupt, insolvent, wound up, dissolved or partitioned; or
- j) persistently violates the labour regulations and rules; or
- k) is involved in complaints of serious nature received from other departments which *prima facie* appear to be true; or
- l) Default in settlement of tax dues like income tax, Contract tax, sales tax, octroi, duties etc.; or
- m) has already been demoted for other reason(s); or
- n) Ceases to fulfil eligibility criteria based on which enlistment/revalidation was done; or
- o) is considered not required to be in list of Department of Power, Arunachal Pradesh for any other reason considered fit by enlistment authority; or
- p) Does not start the work after the same is awarded to him on three occasions.

**23.4.** Renewal and blacklisting of contractors may include partial recoveries from the security deposit which may extend up to total forfeiture.

## **24. Procedure for Disciplinary Actions under Rule 23:**

- a) Disciplinary proceedings against a contractor, with contemplated action(s) like suspension of business, demotion to lower class or removal from the list and blacklisting, should be the last resort to be exercised only after giving the contractor a reasonable opportunity to be heard .The disciplinary authority shall initiate actions

under these rules on receipt of complaints with all prima facie evidence from any officer of the department or from any other person

(b) A show cause notice giving reasons for the contemplated action(s) shall be served to the defaulting contractor through registered post, with acknowledgement due card, addressed to his Registered Office or Head Office, directing him to submit his explanation within a specified reasonable time.

c) After examination of the explanation given, if still certain matters are required, the disciplinary authority may summon the complainant and contractor, for oral hearing, either in person or through a pleader (not necessarily a legal practitioner), duly authorised by the parties.

d) After the hearing is completed, the disciplinary authority shall take appropriate action(s) as may be considered judicious and appropriate by him.

e) The list of defaulting contractors shall be maintained in the website of the department.

**25. Revision of Tendering limits & amendments:**

The chief Engineer (P), Transmission, Planning & Monitoring Zone shall review the extension of tendering limits after every four years and enhance the limits based on average cost index and notify the revised limits on every five years considering the year 2014-15 as base. Any amendments to this rule shall be notified with prior approval of the government.

**26. Relaxation Eligibility:** - Individual persons belonging to Scheduled Tribe of Arunachal Pradesh, Partnerships and Companies of at least 51% share holding by majority members from Scheduled Tribe of the state and companies established within the territorial area of the state shall be eligible for relaxed conditions for enlistment/registration as shown in Table-I.

Sd/-  
(Kaling Tayeng)  
Commissioner (power),  
Govt. of Arunachal Pradesh,  
Itanagar – 791 111

**Memo No: PWRS/E-2626/2014**

**Dated 21<sup>st</sup> July 2014**

Copy to:-

1. The Secretary to Governor of Arunachal Pradesh, Itanagar.
2. The PS to Hon'ble Chief Minister, Arunachal Pradesh, Itanagar.
3. The Chief Secretary, Govt. of Arunachal Pradesh, Itanagar.
4. The Commissioner/ Development Commissioner (East/West)/ Secretary of all States/Union Territory along with copy of Enlistment Rules - 2015.
5. The PS to all Ministers of Arunachal Pradesh, Itanagar.
6. All Heads of Department, Arunachal Pradesh, Itanagar along with copy of Enlistment Rules - 2015.
7. All Deputy Commissioners in Arunachal Pradesh along with copy of Enlistment Rules - 2015.
8. The Resident Commissioner/ Deputy Resident Commissioner, New Delhi, Kolkata, Guwahati, Shillong, Tezpur along with copy of Enlistment Rules - 2015.
9. The Director IPR&P Govt. of Arunachal Pradesh, Naharlagun with a request to publish the same in next issue and make available 100 spare copies to this office.
10. Office Order File.
11. Office Copy.

Sd/-

Deputy Secretary (Power),  
Govt. of Arunachal Pradesh  
Itanagar – 791 111

**ANNEXURE- I**  
**(See Rule 6.1)**

**APPLICATION FOR ENLISTMENT AS CONTRACTOR**  
**DEPARTMENT OF POWER, VIDYUT BHAVAN ITANAGAR A.P**

**Supporting Documents to be annexed with the application form. ( Applications found deficient in any respect are liable to be rejected without further correspondence)**

CLASS:

CATEGORY:

1. Name of applicant(Individual/Firm/Company): .....
2. Nationality: .....
3. Address:
  - (i) Registered office: .....
  - (ii)Head office: .....
 (Attach separate paper for addresses of other offices)
4. Contact Details:

Phone	
Fax	
e-mail	

5. PAN Number (Individual / Firm / Company): .....

6. Constitution :

Sole Proprietorship Concern   Partnership Firm   Public Ltd. Company  
Private Ltd. Company   Joint Venture Company

7. Name, scanned passport size photo and scanned signature of the Individual(s) / Partner(s) / Director(s)  
**(Size of photo should be 2.5 X 3.5 cm having white background and printed name at bottom)**

1.	2.	3.	4.
Paste Photo	Paste Photo	Paste Photo	Paste Photo
Name	Name	Name	Name

8. Is the individual/sole proprietor/any partner/director of company:
- |  |     |    |
|--|-----|----|
| (a) Dismissed Government Servant   | Yes | No |
| (b) Removed from approved list of contractors  | Yes | No |
| (c) Demoted to a lower class of contractors  | Yes | No |
| (d) Having business banned/suspended by any government in the past   | Yes | No |
| (e) Convicted by a court of law  | Yes | No |
| (f) Retired Engineer/Official from Department of Power, Govt. of Arunachal Pradesh within last Two years                       | Yes | No |
| (g) Director or partner of any other Company/firm enlisted with Department of Power, Arunachal Pradesh or any other department | Yes | No |
| (h) Member of Parliament or any State Legislative Assembly.  | Yes | No |

(If answer to any of the above is 'Yes', furnish details on a separate sheet)

9. (a) Name of person holding power of attorney : .....
- (b) Nationality                      Indian    Other
- (c) Liabilities(if any)

10. Name of Bankers with full address: .....

.....

11. Place of business : .....

12. Full Time Technical Staff in the Applicant's employment (Refer Table 1 and fill up the columns below with respect to requisite trade and experience only):

Qualification	Name	Experience (in Years)	Date of Appointment

13. Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirements mentioned in the Enlistment Rules for the class & category applied for [Attach details on separate sheet]

Yes    No

14. For Electro-Mechanical

i) Does the applicant possess valid Electrical License                      Yes    No

- ii) Does the applicant possess valid license to operate and work on Electro-Mechanical equipments/machines Yes No  
If not at i) and ii) above,
- iii) Does the applicant has employees possessing valid licenses under i) & ii) above Yes No
15. a) Whether already enlisted with DOP,A.P or any other department Yes No  
b) If yes, give details:  
(i) Name of Department : .....  
(ii) Class & Category : .....  
(iii) Enlistment authority & address : .....  
(iv) Enlistment No. & date : .....  
(v) Date of validity : .....  
(vi) Tendering limit: .....
16. Is any person working with the applicant is a near relative of the officer/official of Department of Power, Arunachal Pradesh.  
(See **Rule 16** of the Enlistment Rules) Yes No  
If the answer to the above question is yes, then give details.
17. Details of the enclosed Enlistment Processing Fee:  
Draft Number: .....  
Draft Date: .....  
Amount: .....  
Branch: .....  
Branch Drawn Upon: .....  
Whose Favour: .....
18. Details of works completed, in progress and secured during the last 5 years (to be filled in proforma as given in **Annexure-III**). This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is applicable.
19. Certificates from clients in original or attested copy as per proforma given in **Annexure- IV** for eligible works.

### **Certificates:**

- (i) I/We (including all partners) certify that I/We have read the Rules for Enlistment of Contractors in Department of Power, Arunachal Pradesh as amended upto date and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I am/ we are liable to be debarred.
- (iii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name.
- (iv) (a) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in Department of Power, Arunachal Pradesh during the last two years. I also certify that I have neither such a person under my employment nor shall I employ any such person within two years of his retirement except with the prior permission of the Government. (Ex

employees of DOP,A.P can enlist as a contractor if they produce a **No Objection Certificate** from their Appointing Authority within two years of their retirement)

(b) We certify that none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties of the Department of Power, Arunachal Pradesh in the last two years. We also certify that we have neither under our employment any such person nor shall we employ any person within two years of his retirement except with the prior permission of the Government. (Ex employees of DOP,A.P can enlist as a contractor if they produce a **No Objection Certificate** from their Appointing Authority within two years of their retirement).

(Strike out whichever is not applicable)

Signature(s) of applicant(s):

Sl	Name	Signature	Address
1			
2			
3			

Dated:

Number of documents attached:.....



**ANNEXURE- II**  
**(See Rule 6.1)**

**DOCUMENTS ATTACHED FOR ENLISTMENT**

Application no. : .....

Docum ent code	Document Description	User Status	
		Yes	No
1.	<b>Proof of constitution (Sl. No. 6, Annexure I)</b>		
a)	In case of sole proprietorship: an affidavit executed before a 1st class Magistrate that the applicant is the sole proprietor of the firm		
b)	In case of partnership firm: (Submit attested copies)		
i)	Partnership deed attested by Notary Public		
ii)	Forms issued by Registrar of firms		
c)	In case of Private/Public Ltd. Co. Article of Association duly attested by Notary Public.		
2.	Power of attorney, if any (Sl. no. 9(a), Annexure I), attested by Notary Public		
3.	Banker's/ Working capital certificate in original from scheduled bank in the Performa given in Annexure-V. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority (Sl.no.10, Annexure I)		
4.	<b>Technical Staff (Sl. No. 12, Annexure I)</b>		
i)	List of full time technical staff/Designers with qualification and experience of each (onus of submitting adequate proof of experience of staff lies with the applicant)(Copies of Provisional certificate related to technical qualification are not accepted)		
ii)	Attested copies of the degrees/diplomas of the technical staff/Designers		
iii)	Declaration from the technical staff/Designers that they are employed with the applicant		
iv)	Documents like PF subscription, copy of Income Tax return with IT form 16 etc. conclusively proving employment of technical staff with applicant (Onus of submitting adequate proof lies with applicant)		
5 (i)	List of M/C, T&P i/c steel centring & shuttering, possessed by the Applicant. Full details and location of workshop including details of Machines & Equipment possessed and proof of sufficient stock of Materials as required for Furniture category (Sl.no. 13, Annexure I)		
5(ii)	Copy of purchase document etc (Onus of submitting		

	adequate proof lies with applicant)	
6.	Attested copies of valid Electrical Licenses ( <b>Sl. no. 14(i) &amp;(ii), Annexure I</b> )	
7.	Attested copy of Enlistment order ( <b>Sl. no. 15, Annexure I</b> )	
8.	List of all near relatives working in DOP,A.P including their addresses ( <b>Sl.no.16, Annexure I</b> ) See also <b>clause 16</b> of Enlistment Rules-2015	
9.	Demand Draft for processing the case ( <b>Sl.no.17, Annexure I</b> )	
10.	Original or attested copies of certificates for works done, from concerned clients, in Performa as given in <b>Annexure-IV</b>	
11.	Attested copies of award letters for works included in <b>Annexure-III</b>	

**ANNEXURE- III**  
**(See Para 18 of Annexure-I)**

**(1) In case of enlistment:** Works completed, in progress & secured during the last five years or

**(2) In case of revalidation:** List of works completed, in progress & secured during last enlistment/revalidation period.

**(It is mandatory to submit details of all the works secured irrespective of its cost) [Add additional sheets, if necessary]**

Sl.No.	Name of work & Agreement No.	Date of start	Date of completion		Reasons for delay & compensation levied,if any	Tendered Amount	Gross Amount of The completed work	Net amount received	Name, designation & complete address of the authority for whom the work was done
			Stipulated Date	Actual Date					

Contractor's Signatures

**ANNEXURE – IV**  
**(See Sl. No. 19 of Annexure-I)**

**CLIENT’S CERTIFICATE REGARDING PERFORMANCE OF CONTRACTOR**

Name & Address of the Client .....

Details of Works executed by Shri/M/s .....

1. Name of work with brief particulars	
2. Agreement No. and date	
3. Agreement amount	
4. Date of commencement of work	
5. Stipulated date of completion	
6. Actual date of completion (copy of completion certificate)	
7. Details of compensation levied for delay (indicate amount) if any	
8. Gross amount of the work completed and paid	
9. Name and address of the authority under whom works executed	
10. Whether the contractor employed qualified Engineer/Overseer during execution of work?	
11. i) Quality of work (indicate grading)	Outstanding/Very Good/Good/Poor
ii) Amount of work paid on reduced rates, if any	
12. i) Did the contractor go for arbitration? ii) If yes, total amount of claim iii) Total amount awarded	
13. Comments on the capabilities of the contractor. a) Technical proficiency b) Financial soundness c) Mobilization of adequate T&P d) Mobilization of manpower e) General behaviour	Outstanding/Very Good/Good/poor Outstanding/Very Good/Good/Poor Outstanding/Very Good/Good/Poor Outstanding/Very Good/Good/Poor Outstanding/Very Good/Good/Poor

Note: All columns should be filled in properly

“Countersigned”

Signature of the Reporting Officer with Office Seal

**ANNEXURE – V**  
**(See Rule 11.3)**

**FINANCIAL SOUNDNESS CERTIFICATE ( FORM A)**

This is to certify that to the best of our knowledge and information that M/s./Sri/Smt. .... is a respectable customer of our bank and can be treated as good for any contractual engagement up to an amount of Rs..... (Rupees.....) for which he (she) has been considered financially sound. This certificate is issued based on his transactions in his account but without any guarantee or responsibility on the Bank or any of the officers.

This certificate is issued on the request of Shri/Smt./M/s ..... for obtaining enlistment/revalidation of Enlistment in DOP,A.P. in ..... (Name of category) Class.....

(Signature)  
For the Bank

**FINANCIAL LIQUIDITY CERTIFICATE****(FORM B)**

This is to certify that Shri/Smt./M/s..... S/o/ W/o ..... and resident(s) of ..... has/have been maintaining Savings Bank account/ current account/ fixed deposit account in this branch of bank since ..... and it is certified that he/she is enjoying the following Liquid Assets based on their Deposits, Sanctioned Loans or over drafts & credit facilities with us, totalling upto an amount of .....

for carrying out any government contract awarded to him/her.

Sl. No.	Liquid Assets	Sanctioned Limit	Utilized as on date	Balance Available
1.				
2.				
3.				

This certificate is issued on the basis of his/her financial position and on the request of Shri/Smt./M/s ..... for obtaining enlistment/revalidation of Enlistment in DOP in ..... (Name of category) Class.....

Signature  
For the Bank

Note: 1) Bankers' certificates should be on letter head of the Bank, sealed in cover addressed to enlistment authority.  
2) In case of partnership firm, certificate to include names of all partners as recorded with the Bank.

**ANNEXURE – VI**  
**(See Rule 14)**

**FOR CHANGE OF CONSTITUTION - LIST OF DOCUMENTS/INFORMATION  
REQUIRED TO BE SUBMITTED**

**A. DOCUMENTS TO BE SUBMITTED**

1. Copy of proposed partnership deed duly signed/proposed Memorandum of articles.
2. An undertaking sworn in before a 1st Class Magistrate by all the partners to the effect that the new firm will take over all assets and liabilities.
3. Dissolution deed/consent of retiring partners/death certificate in case of death of a partner.

**B. FURNISH THE FOLLOWING DETAILS IN RESPECT OF EACH PARTNER  
WITH WHOM CONTRACTOR'S FIRM WANT TO ENTER  
INTO PARTNERSHIP.**

- i) Whether he is enlisted with Department of Power, Arunachal Pradesh
- ii) Whether he is a dismissed Govt. servant.
- iii) Whether he is a partner/director of any other firm enlisted with this Department.
- iv) Whether he is member of Indian Parliament or State Legislature.
- v) Whether his name has been blacklisted or removed from the approved list of contractors or demoted to lower class or  
having orders banning/suspending business with him by any department in the past.
- vi) Whether he is a dismissed/removed/retired Govt. servant within One year.
- vii) Whether he has any relative working in DOP, if yes, give details.
- viii) Whether he has any civil or criminal case pending in any court in India, if yes, give details.
- ix) In addition Certificate as required under **item 19, Annexure I** of Enlistment application form from new partners be given.

**C. DOCUMENTS TO BE SUBMITTED AFTER THE PROPOSAL IS AGREED IN  
PRINCIPLE BY THE COMPETENT AUTHORITY**

- 1) Copy of the partnership deed duly attested by the Notary Public.
- 2) Certificate from banker of the contractor indicating new constitution.
- 3) Form A, B & C or equivalent as the case may be.
- 4) Acknowledgement from the Income Tax/ Sales Tax department for having noted the change.

**ANNEXURE VII**  
**(See Rule 20.1)**

**PERFORMANCE REPORT OF WORKS**

**PART I**

(To be filled in by the contractor in duplicate in respect of each work cost of which falls within the range prescribed for eligibility as per clause 20 of enlistment rules-2015 read with Table-I. One copy be submitted to Reporting Officer and other, containing acknowledgement of receipt and seal of office of reporting officer, be submitted to enlisting authority).

Name of work :-

Estimated Cost:-

Agreement No. :-

Name of Division:-

Name & Address of contractor :-

Sl. No.	ITEMS OF INFORMATION	INFORMATION DATA
1.	Category and Class	
2.	Enlistment No.	
3.	Name and Address of enlisting authority	
4.	Tendered amount	
5.	Period ( from start to completion)	
6.	Stipulated date of commencement	
7.	Stipulated date of completion	
8.	Actual date of completion	
9.	Percentage progress with date, if work not complete	
10.	Gross amount of final bill/work done	
11.	Amount of compensation levied, if any	
12.	Amount of reduced rate items, if any	
13.	Did the contractor go for arbitration?	
14.	If yes, total amount claimed and amount awarded	

Signature of the contractor

**(To be filled by Department)**



15. Certified that details given by the contractor in part-I have been verified and found to be correct/have been corrected wherever necessary.  
Delay is partly/not/fully attributable to contractor

Signature of Divisional Engineer

## PART – II

### CONTRACT PERFORMANCE (To be filled by the department)

Sl.No.	Status Of Contract	Remarks ( To be filled by Reporting Officer) (Yes/No/NA)
16.	Successful Completion of Work	
17.	Termination of Contract	
18.	Part work done at the risk and cost of Contractor	
19.	Quality of work	Outstanding/Very good/Good/Poor
20.	Comments on capability of contractor	
21.	Technical proficiency	Outstanding/Very good/Good/Poor
22.	Financial soundness	Outstanding/Very good/Good/Poor
23.	Mobilizations of adequate T&P	Outstanding/Very good/Good/Poor
24.	Mobilizations of man power	Outstanding/Very good/Good/Poor
25.	General behaviour	Outstanding/Very good/Good/Poor

Reporting Officer

Designation :-

Address :-

Sl.No.	Status Of Contract	Remarks (Yes/No/NA)	
		Reviewing Officer	Countersigning Officer
26.	Quality of work	Outstanding/Very good/Good/Poor	Outstanding/Very good/Good/Poor
27.	Comments on capability of contractor		
28.	Technical proficiency	Outstanding/Very good/Good/Poor	Outstanding/Very good/Good/Poor

29.	Financial soundness	Outstanding/Very good/Good/Poor	Outstanding/Very good/Good/Poor
30.	Mobilizations of adequate T&P	Outstanding/Very good/Good/Poor	Outstanding/Very good/Good/Poor
31.	Mobilizations of man power	Outstanding/Very good/Good/Poor	Outstanding/Very good/Good/Poor
32.	General behaviour	Outstanding/Very good/Good/Poor	Outstanding/Very good/Good/Poor

Reviewing Officer  
 Designation :-  
 Address :-

Countersigning Officer  
 Designation :-  
 Address :-

**ANNEXURE-VIII**  
**(See Rule 19)**

**APPLICATION FOR REVALIDATION OF CONTRACTOR**  
**DEPARTMENT OF POWER, VIDYUT BHAVAN ITANAGAR A.P**

**Supporting Documents be annexed with the application form. (Applications found deficient in any respect are liable to be rejected without further correspondence)**

CLASS:

CATEGORY:

1. Name of applicant(Individual/Firm/Company): .....
2. Nationality: .....
3. Address:
  - (i) Regd office: .....
  - (ii)Head office: .....
 (Attach separate paper for addresses of other offices)
4. Contact Details:

Phone	
Fax	
e-mail	

5. PAN Number (Individual / Firm/Company): .....
  6. Constitution Individual :
    - Sole Proprietorship Concern   Partnership Firm   Public Ltd. Company
    - Private Ltd. Company   Joint Venture Company.
  7. Name, scanned passport size photo and scanned signature of the Individual(s) / Partner(s) / Director(s)
- (Size of photo should be 2.5 X 3.5 cm having white background and printed name at bottom)**

1.	2.	3.	4.
Paste Photo	Paste Photo	Paste Photo	Paste Photo
Name	Name	Name	Name



- ii) Do the permanent electricians employed by contractor possess valid license Yes No
15. a) Whether already enlisted with DOP,A.P or any other department Yes No  
 b) If yes, give details:  
 (i) Name of department : .....  
 (ii) Class & category : .....  
 (iii) Enlistment authority & address : .....  
 (iv) Enlistment No. & date : .....  
 (v) Date of validity : .....  
 (vi) Tendering limit: .....
16. Is any person working with the applicant is a near relative of the officer/official of DOP [Se Rule 16 of the Enlistment Rules]. Yes No

If yes, give details

17. Enlistment Processing Fee Enclosed Details:

Draft Number: .....  
 Draft Date: .....  
 Amount: .....  
 Branch: .....  
 Branch Drawn Upon: .....  
 Whose Favour:.....

18. Details of Works completed, in progress and secured during the last 5 years (to be filled in proforma as given in Annexure –III). This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is applicable.

19. Certificates from clients in original or attested copy as per proforma given in Annexure- IV for eligible works

**Certificates :**

- (i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in AP DOP as amended upto-date and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I am/ we are liable to be debarred.
- (iii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name.
- (iv) (a) I certify that I did not retire as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in any Engineering Department of the Government of India during the last one year. I also certify that I have neither such a person under my employment nor shall I employ any such person within two years of his retirement except with the prior permission of the Government. (For individuals seeking enlistment in their own name)
- (b) We certify that none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties of the GOAP in the last two years. We also certify that we have neither under our

employment any such person nor shall we employ any person within one years of his retirement except with the prior permission of the Government. (For partnership firms and limited companies).

(Strike out whichever is not applicable)

Signature(s) of applicant(s) :

Sl	Name	Signature	Address
1			
2			
3			

Dated:

Number of documents attached:.....

**ANNEXURE – IX**  
**(See Rule 19.1)**

**Documents attached for revalidation:-**

S.No.	Document	Yes	No
1.	Attested copy of power of attorney, if any		
2.	Banker's/working capital certificate in original from scheduled bank in the pro forma given in the Enlistment Rules. The certificate should be on the bank's letter-head and in sealed cover and shall be addressed to the concerned Enlistment Authority. (Annexure-V)		
3.	Technical Staff: (Sl. no. 12), (Annexure-VIII)		
(i)	List of full time technical staff/Designers with qualifications and experience of each (onus of submitting adequate proof of experience of staff lies with the applicant). (Annexure-XI)		
(ii)	Attested copies of the degrees/diploma of the technical staff/Designers. (Provisional Degree shall not be accepted).		
(iii)	Declaration from the individual technical staff/Designers that he is employed with the applicant. (Annexure-XII)		
(iv)	Documents like PF subscription ,Certificate of IT deduction at source, IT form16 etc conclusively proving employment of technical staff with applicant (Onus of submitting adequate proof lies with applicant)		
	<b>Note :- The documents at (iv) will not be required in case details at (i) &amp; (iii) above are in shape of affidavits sworn in before Magistrate/Notary Public by the concerned parties.</b>		
4.	(i) List of Machinery, T&P i/c steel centering & shuttering, possessed by the Applicant. Full details and location of workshop including details of Machines & Equipment provided and proof of sufficient stock of Materials as required for Furniture category. (Sl.no. 13) (Annexure-VIII) (ii) Copy of purchase document etc (Onus of submitting adequate proof lies with applicant) <b>Note :- The documents at (ii) will not be required in case detail at (i) above is in shape of affidavit sworn in before Magistrate/Notary Public</b>		
5.	Attested copies of valid Electrical License(s)		
6.	Attested copy of Enlistment order		
7.	Annexure III – List of works completed, in progress & secured during last enlistment/revalidation period		
8.	Affidavit as per Annexure – XIV		
9.	Attested copies of award letters for works included in Annexure III (as per rule 19.1.1 )		
10.	Copies of Annexure – VII with acknowledgement of E.E/AE.		
11.	Late fee(if applicable)		

**ANNEXURE – X**  
**(See Rule 21)**

**CALCULATION SHEET FOR EVALUATION OF CONTRACTOR'S  
PERFORMANCE IN DOP FOR REVALIDATION**

Name of Contractor:

Name of Work:

Item No.	Parameter	Calculation for Points		Score	Max. Marks	
1.	Levy of Compensation	Compensation levied for Delay = C Tendered Amount = E $B = 100 \times (C/E)$		20 if B = 0 10 if B = 5 0 if B = 10 <b>10 if C is not decided.</b> <b>Marks for values in between are to be determined by Straight line variation.</b>	20	
2.	Quality	Quality		Outstanding = 40; Very Good = 30; Good = 20 Satisfactory = 10; Poor = 0	40	
3.	Capability	I	Technical Proficiency	Outstanding = 40; Very Good = 30; Good = 20 Satisfactory = 10; Poor = 0	6	
		II	Financial Soundness	Outstanding = 40; Very Good = 30; Good = 20 Satisfactory = 10; Poor = 0		
		III	Mobilization of Adequate T&P	Outstanding = 40; Very Good = 30; Good = 20 Satisfactory = 10; Poor = 0		
		IV	Mobilization of Man Power	Outstanding = 40; Very Good = 30; Good = 20 Satisfactory = 10; Poor = 0		
		V	General Behaviour	Outstanding = 40; Very Good = 30; Good = 20 Satisfactory = 10; Poor = 0		
4.	<b>Contract Performance</b>	<b>Contract Performance</b>		I	10	
				II		<b>Successful Completion of Work = (+) 10</b>
				III		<b>Determination of Contract = (-)10</b>
					<b>Part work done at the risk and cost of Contractor = (-)10</b>	

NOTE: Note: Eligibility Criteria for Revalidation of Enlistment will be 50 % marks (Overall average of all works)



**ANNEXURE – XI**  
**Affidavit to be submitted by applicant Contractor / Firm**

**AFFIDAVIT**

I, ..... S/o Sh..... Aged .....Years R/o  
 ..... Sole  
 proprietor/Partner/ Director (as the case may be) of  
 M/s/Shri.....(Name of firm/contractor with  
 address).....do hereby solemnly affirm and declare that the  
 following Technical staff (Engineers/interior designer) are working as full time staff with  
 me/us /our firm. (Strike out whichever not applicable)

S. No.	Name of Engineers/ interior designer	Qualification	Passed out in year	Working with we/us since	with firm	Experience in Bldg. Work
1.						
2.						
3.						
4.						
5.						

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and correct to the best of my knowledge and belief and nothing is concealed therein.

Date:

Place:

Deponent

Identified by me

Dated signature with seal of 1st class Magistrate/Notary Public

**ANNEXURE – XII**

Affidavit to be filed by individual Technical staff

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/- )  
(As applicable for affidavit as  
per respective state Government rule).

**AFFIDAVIT**

I, ..... S/o Shri..... Aged .....Years..... R/o  
..... do hereby solemnly  
affirm and declare that:-

1. I have passed degree/diploma in Civil Engineering/Electrical (as the case may be) during  
..... year from.....University/Board.
2. I am working full time under M/s/Shri ..... as  
.....Engineer since ..... (Month & Year) till date.
3. I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and and nothing is concealed therein.

Date:

Place:

(Deponent)

Identified by me

Dated signature with seal of Ist class Magistrate/Notary Public

**ANNEXURE – XIII**

Affidavit to be applicant contractor / firm along with application for revalidation

INDIAN NON JUDICIAL STAMP (Minimum Rs. 10/- )  
(As applicable for affidavit as  
per respective state Government rule).

**AFFIDAVIT**

I, ..... S/o Sh..... Aged  
..... Years, R/o .....  
Sole proprietor/Partner/ Director (as the case may be) of  
M/s/Shri.....(Name of firm with  
address).....do hereby solemnly affirm and declare that;

1. I/we confirm and submit that no work other than shown in the Annexure 3 has been secured and executed by me/us during the period of .....to .....(Indicate period of last valid period of enlistment) . This is my true statement.

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and and nothing is concealed therein.

Date:

Place:

(Deponent)

Identified by me

Dated signature with seal of 1st class Magistrate/Notary Public

**ANNEXURE XIV**

**Security Balance Certificate**  
(ref rule 11.7.2)

Certified that the original Enlistment Card/ Security Balance Certificate of M/s/Shri/ Smti .....issued by....., photocopy of which is enclosed & attested by the undersigned, is received and retained in the custody of this office. It is further certified that the Security Balance after deducting the EMD equivalence of a tender invited by this office vide NIT No. .... Stands as under :-

Security Balance Available as on receipt	Rs.....
(Rupees.....)	
Security Deducted by the undersigned in lieu of EMD	Rs.....
(Rupees.....)	
-	
Security Balance available	Rs.....
(Rupees.....)	

(Tender Opening Authority)  
Executive Engineer/Superintending Engineer

NB: - This certificate shall be issued single copy in original and retained surely by the contractor and returned to the authorities restoring the original Enlistment Card or for using the security balance in next tendering.

TABLE-1  
ENLISTMENT RULES 2015

Category	Class	Jurisdiction & Enlistment Authority	Tendering Limit	Past experience of completed works in last 5 years	Financial Soundness & Liquid Assets	Management & Engineering Establishment, comprising of the following qualifications;	Machinery and Equipments in possession of the applicant's list of movable assets :( Purchase Documents, RC documents)	Fees & others
Turn Key Contractor (Works of Electrical, Mechanical, Civil, etc, all combined in one package)	TKC-A	Whole of Arunachal Pradesh;  by Chief Engineer(T,P&M) Deptt of Power.	No limits	(A)All works of totalling at least to Rs. 250 crores of which at least 3(three) works are turn-key projects of the similar nature of atleast 20 crores.	<b>1.General category</b> Financial soundness Certificate (Annexure- V,Form-A) of Rs.250 cr and Financial Liquidity certificate (Annexure V, Form B) of Rs.80cr.  <b>2. Relaxation</b> (see rule 26)	<b>1. General Category</b> a) One Management Executive with MBA and experience of 15 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 10(Ten) years of Experience. c) One B.E. Mechanical Engineer with 8 (Eight) years of experience. d) One B.E. Civil Engineer with 8 (Eight) years of experience. e) Three B.E. Electrical Engineers with 5 (Five) years of experience. f) Three B.E. Mechanical Engineers with 5 (Five) years of experience. g) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and civil streams having 3 (Three) years of experience. <b>2. Relaxation</b> ( see rule 26) a) One Management Executive with MBA and experience of 10 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 8(eight) years of Experience. c) One B.E. Mechanical Engineer with 6 (six) years of experience. d) One B.E. Civil Engineer with 6 (six) years of experience. e) Three B.E. Electrical Engineers with 3 (three) years of experience. f) Three B.E. Mechanical Engineers with 3 (three) years of experience. g) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and Civil streams having 1(one) year of experience.	A fully fledged corporate type office having at least 300 sq.m. of space  <b>A. Heavy Machineries &amp; Equipments</b> 1. Earth Excavator -3 Nos. 2. Backhoe loader - 5 Nos. 3. Tipper -5 Nos. 4 Trucks -5 Nos.  <b>B. Test equipments and Instruments</b> 1.Total station -10 No 2.Dumpy level - 20 Sets 3.Compass with chain-20 Sets 4. Earth Resistance Tester-5 sets 5. GPS with GIS software-10 systems 6. Current Injector Set for Relay calibration & setting- 5 sets 7. Energy Meter Calibration Units- 5 sets 8. Insulation Testers of EHV category-20 sets 9. Transformer Oil de-hydration plant with oil test kits -5 sets 10. Digital Multimeters-20 sets 11. Digital Plotter with AutoCAD software 3 set. 12. Meggers for LT HT systems- 5 sets of different voltage levels.  <b>C. Concreting Equipments</b> 1.Concrete mixers of full bag capacity - 5 No's 2.Mortar mixer - 5 No's 3. Needle vibrator – 10 No's 4. Shutter vibrator - 10 No's 5. Vibro compactor -10 No's  <b>For APST the quantity shall be 80% of above rounded to next higher round figure</b>	<b>1.Security Deposit:</b> Rs.5,00,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 25,00,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 20,00,000/-(Base Year=2014-15)  <b>Annual Cost Update: - Every financial year w.e.f. 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority.</b>
				(B) And the Firm/Party on aggregate must have done a business of worth Rs 1000 Cr. in the last five (5) years in addition to (A) above.	Financial Soundness Certificate (Annexure V, Form-A) of Rs. 150 Cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.40 Cr.			

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Turn Key Contractor (Works of Electrical, Mechanical, Civil, etc, all combined in one package)	TKC-B	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 100 crores	All works of atleast Rs. 5 Cr each, totalling at least to Rs.50 crores of which at least 3(three) works are turn-key projects of the similar nature. Or 2(Two) works of at least Rs.20 crores each of which, at least 1(one) work is a turn-key project of the similar nature	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) Rs.50 cr and Financial Liquidity Certificate (Annexure V, Form-B) of Rs.20cr. <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs.40 cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.10 cr.	<b>1. General Category</b> a) One Management Executive with MBA and experience of 10 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 8(eight) years of Experience. c) One B.E. Mechanical Engineer with 6 (six) years of experience. d) One B.E. Civil Engineer with 6 (six) years of experience. e) Three B.E. Electrical Engineers with 3 (three) years of experience. f) Three B.E. Mechanical Engineers with 3 (three) years of experience. g) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and Civil streams having 1(one) year of experience.  <b>1. Relaxation</b> ( see rule 26) a) One Management Executive with MBA and experience of 8 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 6(Six) years of Experience. c) One B.E. Mechanical Engineer with 4 (four) years of experience. d) One B.E. Civil Engineer with 4 (Four) years of experience. e) Three B.E. Electrical Engineers with 1 (one) year of experience. f) Three B.E. Mechanical Engineers with 1 (one) year of experience.	A fully fledged corporate type office having at least 250 sq.m. of space <b>A. Heavy Machineries &amp; Equipments</b> 1. Earth Excavator - 3 nos. 2. Backhoe loader -5 nos. 3. Tipper -5 nos. 4 Trucks -5 nos.  <b>B. Test equipments and Instruments</b> 1.Total station -10 No 2.Dumpy level - 20 Sets 3.Compass with chain-20 Sets 4. Earth Resistance Tester-5 sets 5. GPS with GIS software-10 sets. 6. Current Injector Set for Relay calibration & setting- 5 sets 7. Energy Meter Calibration Units- 5 sets 8. Insulation Testers of EHV category- 20 sets 9. Transformer Oil de-hydration plant with oil test kits -5 sets 10. Digital Multimeters-20 sets 11. Digital Plotter with AutoCAD software -3 sets. 12. Meggers for LT HT systems- 5 sets of different voltage levels.  <b>C. Concreting Equipment</b> 1.Concrete mixers of full bag capacity - 5 Nos 2.Mortar mixer - 5 Nos 3. Needle vibrator – 10 Nos 4. Shutter vibrator - 10 No's 5. Vibro compactor -10 No  <b>For APST the quantity shall be 80% of above rounded to next higher round figure.</b>	<b>1.Security Deposit</b> Rs.2,00,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 10,00,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 8,00,000/-(Base Year=2014-15)  <b>Annual Cost Update:-</b> <b>Every financial year w.e.f 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority.</b>

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Turn Key Contractor (Works of Electrical, Mechanical, Civil, etc. all combined in one package)	TKC-C	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 50 crores	All works of at least Rs.2.5 cr each, totaling at least to Rs.25 crores of which at least 3(three) works are turn-key projects of the similar nature. Or 2(Two) works of at least Rs.10 crores each of which, at least 1(one) work is a turn-key project of similar nature	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) Rs.25 Cr and Financial Liquidity Certificate (Annexure V, Form-B) of Rs.10Cr.  <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs.20 cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.5 Cr.	<b>1. General Category</b> a) One Management Executive with MBA and experience of 5 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 6(Six) years of Experience. c) One B.E. Mechanical Engineer with 4 (Four) years of experience. d) One B.E. Civil Engineer with 4 (four) years of experience. e) Three B.E. Electrical Engineers with 2(Two) years of experience. f) Three B.E. Mechanical Engineers with 2 (Two) years of experience.  <b>2. Relaxation</b> ( see rule 26) a) One Management Executive with MBA and experience of 3 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 4(Four) years of Experience. c) One B.E. Mechanical Engineer with 2 (Two) years of experience. d) One B.E. Civil Engineer with 2 (Two) years of experience. e) Three B.E. Electrical Engineers in with 1(one) year of experience. f) Three B.E. Mechanical Engineers with 1 (one) year of experience.	A fully fledged corporate type office having at least 200 sq.m. of space <b>A. Heavy Machineries &amp; Equipments</b> 1. Tipper -1 nos. 2. Trucks -2 nos.  <b>B. Test equipments and Instruments</b> 1.Total station -2 No 2.Dumpy level - 5 Sets 3.Compass with chain-5 Sets 4. Earth Resistance Tester-2 sets 5. GPS with GIS software-2 sets. 6. Current Injector Set for Relay callibration & setting- 1 sets 7. Energy Meter Callibration Units-2 sets 8. Insulation Testers of EHV category- 1 sets 9. Transformer Oil de-hydration plant with oil test kits -1 set 10. Digital Multimeters-2 sets 11. Digital Plotter with AutoCAD software 1 set. 12. Meggers for LT HT systems- 3 sets of different voltage levels.  <b>C.Concreting Equipment</b> 1.Concrete mixers of full bag capacity - 1 Nos 2.Mortar mixer - 1 Nos 3. Needle vibrator – 2 Nos (5 oil and 3 electric) 4. Shutter vibrator - 1 Nos 5. Vibro compactor - NR  <b>For APST the quantity shall be 80% of above rounded to next higher round figure.</b>	<b>1.Security Deposit</b> Rs1,00,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 5,00,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 4,00,000/- (Base Year=2014-15)  <b>Annual Cost Update:-</b> <b>Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority.</b> <b>(ref rule 12.1)</b>

Category	Class	Jurisdiction & Enlistment Authority	Tendering Limit	Past experience of completed works in last 5 years	Financial Soundness & Liquid Assets	Management & Engineering Establishment, comprising of the following qualifications;	Machinery and Equipments in possession of the applicant's list of movable assets ;(Purchase Documents, RC documents)	Fees & Others
Supply & Erection Contractor ( Electrical, & Mechanical, with or without minor civil works, etc )	SEC-A	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 30 Crores	All works of at least Rs.1.5 Cr each, totalling at least to Rs.15 Crores of which at least 2(two) works are of supply & erecting Electro-Mechanical equipments or items. Or 2(Two) works of at least Rs.6 Crores each of which, at least 1(one) work is a supply & erection of Electro-Mechanical equipments or items	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) Rs.15 Cr and Financial Liquidity Certificate (Annexure V, Form-B) of Rs.6Cr.  <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs.12Cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.3 Cr.	<b>1. General Category</b> a) One Management Executive with MBA and experience of 2 years in any business establishment. b) One B.E. /B. Tech. Electrical Engineer with 5(Five) years of Experience. c) One B.E. Mechanical Engineer with 3 (Three) years of experience. d) One B.E. Civil Engineer with 3 (Three) years of experience. e) Three B.E. Electrical Engineers with 2 (Two) years of experience. f) Three B.E. Mechanical Engineers with 2 (Two) years of experience. g) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and Civil streams having 3 (Three) years of experience. <b>2. Relaxation</b> ( see rule 26) a) One B.E. /B. Tech. Electrical Engineer with 3(Three) years of Experience. b) One B.E. Mechanical Engineer with 2(Two) years of experience. c) One B.E. Civil Engineer with 2 (Two) years of experience. d) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and Civil streams having 2 (Two) years of experience.	A fully fledged corporate type office having at least 150 sq.m. of space <b>A. Heavy Machineries &amp; Equipments</b> 3. Tipper -1 nos. 4 Trucks -1 nos.  <b>B. Test equipments and Instruments</b> 1.Total station -1 No 2.Dumpy level - 1 Sets 3.Compass with chain-1 Sets 4. Earth Resistance Tester-1 sets 5. GPS with GIS software-1 sets. 6. Current Injector Set for Relay calibration & setting- 1 sets 7. Energy Meter Calibration Units-1 sets 8. Insulation Testers of EHV category- NR 9. Transformer Oil de-hydration plant with oil test kits -NR 10. Digital Multimeters-1 sets 11. Digital Plotter with AutoCAD software -NR. 12. Mergers for LT HT systems- 2 sets of different voltage levels.  <b>C. Concreting Equipment</b> 1.Concrete mixers of full bag capacity - 1 Nos 2.Mortar mixer - 1 Nos 3. Needle vibrator – 2 Nos (5 oil and 3 electric) 4. Shutter vibrator - 1 Nos  <b>For APST the quantity shall be 80% of above rounded to next higher round figure.</b>	<b>1.Security Deposit</b> Rs 60,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 3,00,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 2,40,000/-(Base Year=2014-15)  <b>Annual Cost Update:- Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b>



Category	Class	Jurisdiction & Enlistment Authority	Tendering Limit	Past experience of completed works in last 5 years	Financial Soundness & Liquid Assets	Management & Engineering Establishment, comprising of the following qualifications;	Machinery and Equipments in possession of the applicant's list of movable assets ;( Purchase Documents, RC documents)	Fees & Others
Supply & Erection Contractor ( Electrical, & Mechanical, with or without minor civil works, etc.)	SEC-B	Whole of Arunachal Pradesh;  by Chief Engineer(T,P&M) Deptt of Power.	Rs. 20 Crores	All works of at least Rs.1 crore. each, totaling at least to Rs. 5 crores of which at least 3(three) works are of supply & erecting Electro-Mechanical equipments or items.  Or 2(Two) works of at least Rs.4 crores each of which, at least 1(one) work is a supply & erecting of Electro-Mechanical equipments or items.	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) of Rs.10 Cr and Financial Liquidity certificate (Annexure V, Form B) of Rs. 4 Cr.  <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs. 8 Cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.2 Cr.	<b>1. General Category</b> a) One B.E. /B. Tech. Electrical Engineer with 5 (Five) years of Experience. b) One B.E. Mechanical Engineer with 3 (Three) years of experience. c) One B.E. Civil Engineer with 3 (Three) years of experience. d) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications,Computer Science and Civil streams having 3 (Three) years of experience. <b>2. Relaxation</b> (see rule 26) a) One B.E. /B. Tech. Electrical Engineer with 3 (Three) years of Experience. b) One B.E. Mechanical Engineer with 1(One) year of experience. c) One B.E. Civil Engineer with 1 (One) year of experience. d)Five Diploma Engineers in Electrical,Mechanical, Electronics and Communications, Computer Science and Civil streams having 1 (One) year of experience.	A fully fledged corporate type office having at least 120 sq.m. of space <b>A. Heavy Machineries &amp; Equipments</b> 1. Tipper -1 no.  <b>B. Test equipments and Instruments</b> 1.Total station -NR 2.Dumpy level - 1 Sets 3.Compass with chain-1 Sets 4. Earth Resistance Tester-1 sets 5. GPS with GIS software-1 sets. 6. Current Injector Set for Relay calibration & setting- 1 sets 7. Energy Meter Calibration Units-1 sets 8. Insulation Testers of EHV category- NR 9. Transformer Oil de-hydration plant with oil test kits -NR 10. Digital Multimeters-1 sets 11. Digital Plotter with AutoCAD software -NR. 12. Meggers for LT HT systems- 2 sets of different voltage levels.  <b>C. Concreting Equipment</b> 1.Concrete mixers of full bag capacity – 1 set  <b>For APST the quantity shall be 80% of above rounded to next higher round figure.</b>	<b>1.Security Deposit</b> Rs 40,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 2,00,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 1,60,000/-(Base Year=2014-15)  <b>Annual Cost Update:- Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b>

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Supply & Erection Contractor (Electrical, & Mechanical, with or without minor civil works, etc)	SEC-C	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 10 Crores	All works of at least Rs.50 lacs each, totalling at least to Rs. 5 crores of which, at least 2(two) works are of supply & erecting Electro-Mechanical equipments or items. Or 2(Two) works of at least Rs.2 crores each of which, at least 1(one) work is a supply & erecting of Electro-Mechanical equipments or items.	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) of Rs.5 Cr and Financial Liquidity certificate (Annexure V, Form B) of Rs. 2 Cr.  <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs. 4 Cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.1 Cr.	<b>1. General Category</b> a) One B.E./B. Tech. Electrical Engineer with 3 (Three) years of Experience. b) One B.E. Mechanical Engineer with 2 (Two) years of experience. c) One B.E. Civil Engineer with 2 (Two) years of experience. d) Five Diploma Engineers in Electrical, Mechanical, Computer Science , Electronics and Communications and Civil streams having 2 (Two) years of experience. <b>2. Relaxation</b> (see rule 26) a) One B.E./B. Tech. Electrical Engineer with 1(One) year of Experience. b) One B.E Mechanical Engineer with 1 (One) year of experience. c) One B.E Civil Engineer with 1(One) year of experience. d) Five Diploma Engineers in Electrical, Mechanical, Computer Science , Electronics and Communications and Civil streams having 1 (One) year of experience.	A fully fledged corporate type office having at least 100 sq.m. of space <b>A. Heavy Machineries &amp; Equipments</b> 1. Earth Excavator -NR 2. Backhoe loader- NR. 3. Tipper -1 no. 4 Trucks -NR  <b>B. Test equipments and Instruments</b> 1.Total station -NR 2.Dumpy level - 1 Sets 3.Compass with chain-1 Sets 4. Earth Resistance Tester-1 sets 5. GPS with GIS software-1 sets. 6. Current Injector Set for Relay calibration & setting- 1 sets 7. Energy Meter Calibration Units-1 sets 8. Insulation Testers of EHV category- NR 9. Transformer Oil de-hydration plant with oil test kits -NR 10. Digital Multimeters-1 sets 11. Digital Plotter with AutoCAD software -NR. 12. Meggers for LT HT systems- 2 sets of different voltage levels.  <b>C. Concreting Equipment</b> 1. Concrete mixers of full bag capacity – 1 set 2.Mortar mixer - NR 3. Needle vibrator – NR (5 oil and 3 electric) 4. Shutter vibrator - NR 5. Vibro compactor - NR  <b>For APST the quantity shall be 80% of above rounded to next higher round figure.</b>	<b>1.Security Deposit</b> Rs 20,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 1,00,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 80,000/-(Base Year=2014-15)  <b>Annual Cost Update:- Every financial year w.e.f 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b>

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Erection Contractor ( Electrical,& Mechanical works only)	EC-A	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 8 Crores	All erection works of Electro-mechanical items of at least Rs.40 lacs each, totalling at least to Rs. 4 Cr. Or 2(Two) works of Electro-mechanical items at least of Rs.80 lakhs of which, one work is erection of an E&M equipments	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) Rs. 4 Cr. and Financial Liquidity Certificate (Annexure V, Form B) of Rs.1.6 Cr. <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs. 3.2 cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.80 lacs	<b>1. General Category</b> a) One B.E. /B. Tech. Electrical Engineer with 2 (Two) years of Experience. b) One B.E. Mechanical Engineer with 1 (One) year of experience. c) One B.E. Civil Engineer with 1 (One) year of experience. d) 5 (Five) Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and Civil streams having 3 (Three) years of experience. <b>2. Relaxation</b> (see rule 26) a) One B.E. /B. Tech. Electrical Engineer with 1 (one) years of Experience. b) Five Diploma Engineers in Electrical, Mechanical,Computer Science, Electronics and Communications and Civil streams having 2 (Two) years of experience.	A fully fledged corporate type office having at least 90 sq.m. of space <b>A. Heavy Machineries &amp; Equipments</b> 1. Earth Excavator -NR  <b>B. Test equipments and Instruments</b> 1.Total station -NR 2.Dumpy level - 1 Sets 3.Compass with chain-NR 4. Earth Resistance Tester-1 sets 5. GPS with GIS software- NR. 6. Current Injector Set for Relay calibration & setting- 1 sets 7. Energy Meter Calibration Units-1 sets 8. Insulation Testers of EHV category- NR 9. Transformer Oil de-hydration plant with oil test kits -NR 10. Digital Multimeters-1 sets 11. Digital Plotter with AutoCAD software - NR. 12. Meggers for LT HT systems- 2 sets of different voltage levels.  <b>C. Concreting Equipment</b> 1.Concrete mixers of full bag capacity – 1 set 2.Mortar mixer - NR 3. Needle vibrator – NR (5 oil and 3 electric)  <b>For APST the quantity shall be 80% of above rounded to next higher round figure.</b>	<b>1.Security Deposit</b> Rs 16,00,000.00  <b>2.Enlistment Processing Fee:</b> A). General category Rs. 80,000/- (Base year=2014-15)  <b>B).Relaxation(see rule 26):</b> Rs. 64,000/- (Base Year=2014-15)  <b>Annual Cost Update:- Every financial year w.e.f 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b>

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Erection Contractor ( Electrical,& Mechanical works only)	EC-B	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 5 Crores	All erection works of Electro-mechanical items of at least Rs.25 lacs each, totalling at least to Rs. 2.5 Cr. Or 2(Two) erection works of Electro-mechanical items at least of Rs.1 Cr. each.	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) Rs. 2.5 cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.1 Cr. <b>2.Relaxation</b> ( see rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs. 2 cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.50 lacs	<b>1. General Category</b> a) One B.E. /B. Tech. in Electrical or Mechanical Engineer with 1 (One) year of Experience.  b) Five Diploma Engineers in Electrical, Mechanical, Electronics and Communications, Computer Science and Civil streams having 2 (Two) years of experiance. <b>2. Relaxation</b> (see rule 26) a) One B.E. /B. Tech. in Electrical or Mechanical Engineer. b) Three Diploma Engineers each in Electrical, Mechanical and Electronics and Communication streams having 1 (One) year of experience.	<b>A. Heavy Machineries &amp; Equipments</b> 1. Earth Excavator -NR  <b>B. Test equipments and Instruments</b> 1.Total station -NR 2.Dumpy level - NR 3.Compass with chain-NR 4. Earth Resistance Tester-1 sets 5. GPS with GIS software-NR. 6. Current Injector Set for Relay calibration & setting- 1 sets 7. Energy Meter Calibration Units-1 sets 8. Insulation Testers of EHV category- NR 9. Transformer Oil de-hydration plant with oil test kits -NR 10. Digital Multimeters-1 sets 11. Digital Plotter with AutoCAD software - NR. 12. Meggers for LT HT systems- 2 sets of different voltage levels.  <b>C. Concreting Equipment</b> 1.Concrete mixers of full bag capacity – NR 2.Mortar mixer - NR 3. Needle vibrator – NR (5 oil and 3 electric) 4. Shutter vibrator - NR 5. Vibro compactor - NR  <b>For APST the quantity shall be 80% of above rounded to next higher round figure</b>	<b>1.Security Deposit</b> Rs 10,00,000.00  <b>2.Enlistment Processing Fee:</b> <b>A). General category</b> Rs. 50,000/- (Base year=2014-15)  <b>B).Relaxation</b> (see rule 26): Rs. 40,000/-(Base Year=2014-15)  <b>Annual Cost Update:-</b> <b>Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b>

Category	Class	Jurisdiction & Enlistment Authority	Tendering Limit	Past experience of completed works in last 5 years	Financial Soundness & Liquid Assets	Management & Engineering Establishment, comprising of the following qualifications;	Machinery & Equipments in possession of the applicants list of movable assets (purchase documents and RC documents)	Fees & Others
Erection Contractor (Electrical, & Mechanical works only)	EC-C	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Rs. 2 Crores	<p><b>1.</b> All erection works of Electro-mechanical items of at least Rs.10 lacs each, totalling at least to Rs.1 Cr. Or 2(Two) erection works of Electro-mechanical items at least of Rs.40 lacs each.</p> <p><b>2.</b> No past experience is required for APST graduate engineers in Electrical, Mechanical and Electronics &amp; communications streams applying as Individual contractors.</p>	<p><b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) Rs. 1 Cr. and Financial Liquidity Certificate (Annexure V, Form B) of Rs.40 lacs</p> <p><b>2.Relaxation</b>( see rule 26) Financial soundness Certificate (Annexure V, Form-A) of Rs. 80 lacs and Financial Liquidity Certificate (Annexure V, Form B) of Rs.20 lacs</p> <p><b>3)APST Engineers can submit Form-A and Form- B in the name of a Financer for one time initial enlistment if applied as individual Contractors within three years of graduation with an affidavit from the financer.</b></p>	<p><b>1. General Category</b> a) One B.E. /B. Tech. Electrical or Mechanical or Electronics and Communications Engineer. b) Five Diploma Engineers in Electrical, Mechanical , Computer Science, Electronics and Communications and Civil streams having 1 (One) year of experience.</p> <p><b>2. Relaxation</b>(see rule 26) a) One B.E. /B. Tech. in Electrical or Mechanical or Electronics and Communications Engineering. or Diploma in Electrical or Mechanical or Electronics and Communication Engineering with 1(one) year of experience.</p> <p><b>N.B:-</b> 1. Fresh APST graduates in Electrical, Mechanical and Electronics &amp; communications Engineers can apply as Individual contractors. 2. APST Engineers with Diploma in Electrical or Mechanical or Electronics &amp; communications engineering with of 1( one) year of experience can apply as Individual contractors.</p>	<p>1. Earth Resistance Tester- 1 set 2. Digital Multimeters- 1 Set 3. Megger for LT/HT- 1 Set 4. Complete Tools Set for wiring works</p>	<p><b>1.Security Deposit</b> Rs 4,00,000.00</p> <p><b>2.Enlistment Processing Fee:</b> <b>A). General category</b> Rs. 20,000/- (Base year=2014-15) <b>B).Relaxation</b>(see rule 26): Rs. 16,000/-(Base Year=2014-15) <b>Annual Cost Update:-</b> <b>Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b></p>

Category	Class	Jurisdiction & Enlistment Authority	Tendering Limit	Past experience in last 5 years	Financial Soundness & Liquid Assets	Company & Factory Details	Fees & Others
Supply Contractor (Manufacturer of Electrical & Mechanical items)	SC-M	Whole of Arunachal Pradesh; by Chief Engineer(T,P&M) Deptt of Power.	Unlimited	A). The Manufacturer must have manufactured and supplied the applied items totalling to atleast Rs. 250Cr in the past five(5) years. B). Must have aggregated production and supplying capacity of all items totalling to atleast rs. 1000Cr in the past five(5) years in addition to (A) above.	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) of Rs 250 Cr. and Financial Liquidity Certificate (Annexure V, Form B) of Rs.75 Cr. <b>2.Factories within the Territory of Arunachal Pradesh:</b> Financial soundness Certificate (Annexure V, Form-A) of Rs.150 Cr and Financial Liquidity Certificate (Annexure V, Form B) of Rs.45 Cr.	1). The applicant shall furnish all relevant details of the company to proof himself that he/she/they is/are a registered Company manufacturing the products for which enlistment is sought for. 2). The applicant shall also provide details of Quality Assurance/Test facilities/ Programs for the product being proposed with test certificates. 3). The applicant may apply for more than one item/product under the same enlistment, for which a detailed list with relevant applicable fees. One item/Product shall mean one product having varied capacities and ratings. Eg. Energy meters, ACSR Conductors, Power Transformers, G.I Lattice Towers, Insulators, Battery chargers, Batteries, Panel Boards, Circuit Breakers etc. 4). Incremental processing fees of 10% of the basic fee shall be paid on each item to be registered as their approved products. 5). The applicants shall agree for inspection of the factory, conduct any test as may be required for verification of the quality and specifications free of cost.	<b>1.Security Deposit</b> Rs 5,00,00,000.00 <b>2.Enlistment Processing Fee:</b> <b>A). General category</b> Rs. 25,00,000/- (Base year=2014-15) <b>B).Relaxation</b> (see rule 26): Rs. 20,00,000/-(Base Year=2014-15) <b>Annual Cost Update:- Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority. (ref rule 12.1)</b>

Category	Class	Jurisdiction & Enlistment Authority	Tendering Limit	Past experience in last 5 years	Financial Soundness & Liquid Assets	Company & Factory Details	Fees & Others
Supply Contractor ( Traders)	SC-T	Whole of Arunachal Pradesh;  by Chief Engineer(T,P&M) Deptt of Power.	Rs. 5 Crores	A) Must have supplied the applied items, totalling to Rs. 2.5 Crores in the past five (5) years.  B) Must have done an aggregate business (Works/Supplies) totalling to Rs. 10 Crores in past five (5) years	<b>1.General category</b> Financial soundness Certificate (Annexure V, Form-A) of atleast Rs.2.5 Crores and Financial Liquidity Certificate (Annexure V, Form B) of atleast Rs.1 Crore.  <b>2.Relaxation</b> (See Rule 26)  Financial soundness Certificate (Annexure V, Form-A) of Rs.2 Crores and Financial Liquidity Certificate (Annexure V, Form B) of Rs.50 lacs	1) The Trader shall furnish details of franchise agreements/ distributorships/ Dealership certificates. 2) Trading licences. 3) VAT registration certificates. 4) CST registration certificates. 5) Land allotment certificates. 6) Location of shop/Offices/Godowns etc. 7) Name,address, and contact details of traders/Licensee 8) Name,Address and contact details of the vendor/manufacturer/distributors who provides the back up supplies to the applicant. 9) Test certificates of the products applied for. 10) Any other quality certificates of the products applied for.	<b>1.Security Deposit</b> Rs 10,00,000.00  <b>2.Enlistment Processing Fee:</b> <b>A). General category</b> Rs. 50,000/- (Base year=2014-15)  <b>B).Relaxation</b> (see rule 26): Rs. 40,000/-(Base Year=2014-15)  <b>Annual Cost Update:-</b> <b>Every financial year wef 1st of April the Fees shall be updated annually by 10% each year rounded to the next thousand, unless revised by the competent authority.</b> <b>(ref rule 12.1)</b>